



Hopscotch out of School Clubs



Hopscotch Day Care & Kindergarten

The Hopscotch Prospectus

Welcome to Hopscotch where we care for children from six weeks to school age, as well as providing out of school care up to age 16 years. This age range enables us to look after whole families, which can be very convenient for parents. Our aim is to provide a safe, warm, loving and caring environment where your child can progress steadily through the various stages of development in the early formative years.

In the nursery, we aim to achieve the goals set by the Scottish Executive Curriculum for Excellence and we ensure that the children have plenty of fun learning through play and that there is a smooth transition into the school of the parent's choice.

In the clubs we maintain the same ethos and ensure that the children enjoy what we have to offer, whether it is just to chill out after school, have breakfast, do their homework, go to football, participate in some of our activities or take part in our active holiday club.

We hope that you will come to see our facilities and discuss your child's needs with our highly qualified staff. It is important in the interests of the child that a strong partnership develops between the parents and the carers.

How do the Day Care, Kindergarten and Clubs Operates?

Type of Provision

" Behold the child, by nature's kindly law
pleased with a rattle, tickled with a straw"

.....Alexander Pope

Hopscotch provides child or day care, ante and pre-school education, a breakfast club, after school club, a holiday club and 'in-service' day care for children age 0 - 16 years for 50 weeks of the year. We have an 'under three' day care unit, a kindergarten or nursery school and day care unit for age 3-5 and our clubs. You can take a tour of our facility on our web at www.hopscotch-nursery.com



Child or Day Care

Hopscotch Nurseries provide a high standard of professional child care from early in the morning until late in the evening. The longer hours allow parents to work a full day, confident in the knowledge that their child is being well cared for. The early arrivals may start the day with a simple breakfast of hot or cold milk and toast or cereal as requested, have a healthy morning snack of fruit, cheese, raisins and milk. Consult the sample lunch menu for information on our home cooked lunches, which always include vegetables, and a late afternoon tea snack is provided for all the children.

Breakfast!

A feature of our facility is small rooms where each child can feel secure in a loving environment and we can provide for whole families.



What will I do with this?

Educational Policy

The Scottish Executive states 'Our aspiration is to enable all children to develop their capacities as successful learners, confident individuals, responsible citizens and effective contributors to society.' This is embodied in a 'Curriculum for Excellence'.

In Hopscotch therefore we follow the Scottish Executive 'Curriculum for Excellence', a 'Curriculum Framework' for children age 3 - 5 years, further explained in the 'Learning for Living' guidelines published by South Lanarkshire and 'Birth to 3 years' guidelines.

The essence of this is to have lots of fun and to give freedom for the individual child to develop to their full potential in a happy, structured environment!

Each child is assessed on entry to the nursery, their development continuously charted and regular Parents' Evenings held. The children will learn simple computer keyboard skills and the latest educational computing programs are available. Visiting teachers of music and drama, dance and language are organised if there is sufficient demand.



There is always time for a cuddle!

The Curriculum

The children will have lots of fun and learn through play in a warm and happy environment where cuddles abound. The emphasis will be on stimulating the children's own interest in learning. They will learn to enjoy each other, to help one another, to behave, to develop social skills, to learn to make choices and to start to understand the world about them. When the time comes they will start to learn their colours, numbers, pattern recognition and much much more. The children will enjoy dance, drama and music as part of the syllabus. To augment the nursery based activities the children will enjoy visits such as to the Transport Museum, the Hungarian

Museum or a nature trail and we will welcome into the nursery many of the services such as visits from the police and ambulance personnel. All in all the children will have a full active day learning through play.

A typical day care timetable, structured for the particular age group may include registration and breakfast, imaginative play in a hospital, kitchen, dentist, travel agents or art and crafts, morning break, French, computing, abc, free choice of play and a home cooked healthy lunch. A rest period usually follows around lunchtime when the younger children sleep and those who no longer need a sleep engage in quiet activities in order that they can relax before the challenges of the afternoon session.

The afternoon day care session is similar in format to the morning but usually with different activities for the children to engage with and includes afternoon tea.



Afternoon tea has arrived, perhaps?

During the day the children are encouraged to make choices about what they do and care is taken to ensure that they participate in a wide range of challenging activities to promote their age and stage of development. To enable this to happen each area of the nursery designated for the development age, offers opportunities for emotional, social and

intellectual development as well as opportunities for vigorous play and knowledge of the world around them.

The children's development is closely monitored and they are encouraged to take a pride in their achievements. They actively participate in monitoring their own progress and in filling up their own folders for their parents and carers to look at during parents' evenings.

The Kindergarten timetable for the pre and ante pre school children is embedded within the day care day and a presentation on the curriculum is given to the parents during the first session of every school year. We endeavour to explain to the parents the Scottish Executive expectation of the nursery, how the curriculum is delivered in a child friendly and led setting and how the development needs of each child are being met through play.

Hopscotch never loses sight of the fact that parents are the prime educators of their children and we seek a strong partnership with the parents through individual discussions, reports and parents' evenings to take their child's development forward.

The Children

" When I am grown to man's estate
I shall be very proud and great
And tell the other girls and boys
Not to meddle with my toys"

.....Robert Louis Stevenson



Just preparing my collection!

Children are mimics and learn fastest from one another. A very positive effect of nursery child care is to improve the social interaction of one child with the other. Equally it is important for their development that they have time with their own age group to develop their own skills. To that end, for their special sessions, the children are split into age bands of 6 weeks - 12 months, 1-2 years, 2-3 years, 3-4 years and 4-5 years and have been allocated group names consistent with their most persistent characteristics. All development progress is observed, assessed and recorded.

The Explorers (Babies from 6 weeks to 12 months) and ***the Investigators*** Children from 1 - 2 years) have specially designed rooms each with a milk kitchen, changing and sleeping area, with a high staff ratio and stimulating toys to suit their age and stage of development.

The ***Explorers'*** day is tailored to their own routine and they will be given a gentle introduction to new experiences through the Treasure Basket of the Heuristic play medium, music, art materials and sand and water. They have space to learn to crawl and walk and furniture to pull themselves up with. They also have access to their own garden, the Kindergarten garden and the local park, weather permitting.

When the children reach the ***Investigators*** their day becomes more structured and more

challenging activities are introduced to assist their overall development. Social interaction is also encouraged by mixing with the older children for short periods during the day

The Adventurers - Children from 2 - 3 years have their own activity and quiet areas. At this stage some Montessori educational materials and other equipment are introduced to provide an enjoyable and adventurous programme. The assessments at this stage concentrate on emotional development along with skills in identifying basic shapes, colour recognition, counting and language development. Outdoor play, visits and visitors will encourage the Adventurers to explore the outside world.



Let's do some research!

The Inquirers - Children from 3 years - 4 years, the ante preschool children have their own stimulating educational programme and individually designed areas in the nurseries. Their daily curriculum includes computing, French, mathematics and ante pre-school reading and writing skills. They have their own imaginative play areas, challenging climbing equipment and messy activities areas. The outdoor play facilities are shared with the Analysers.

The Analyzers- Children from 4 years - 5 years, pre school children will be completing the Scottish Executive 'Curriculum for Excellence' programme within an expanded National curriculum and being prepared for entry into primary school. They too have their own stimulating areas with more sophisticated equipment designed to meet their needs. More advanced scientific, geographical and historical topics are introduced to the programme.



Hillary and Tenzing!

Vacation time in the nursery

Everything we do in the nursery is a learning opportunity for our children and we continue to monitor their development. It is important for the young child to maintain a reasonably structured day, but with the better weather, even more time will be spent outside in our garden, picnics or outings such as to the park, the farm, art gallery or museums. There is such a lot to do.



let's get to the bottom of this!



I'll just let the girls sort this out!

The Clubs - before and after school and in the holidays

In School Term Time a **before-school** and **after school** club is in operation. And, the **holiday** club operates during the Easter and the summer months and on 'in-service' days.

The **Accies Stadium** is the normal home of our holiday and after school clubs and the breakfast club operates from our nursery at Tuphall Road

Breakfast Club - before school

The **breakfast** club operates from our premises in Tuphall Road. Children may be dropped off there before school where they can have breakfast, enjoy the computer suite, watch the TV or videos, read or just chill out. We leave Tuphall Road at about 8.30 to enable us to deliver the children to the local schools in our own mini busses in good time.

After School Club

After school children will be picked up from the local schools and brought to the **Accies Stadium**, at Douglas Park behind Morrison's, the normal home of our holiday and after school clubs. In the evening parents have the choice of collecting their children from the Accies up to 6 pm or from our Tuphall Road premises after 5.45 pm.

At the Accies we have a wide range of equipment to suit most ages of our registration. A simple snack will be available when the children arrive and the children may do homework, participate in supervised free play and local outings or simply 'chill out' in our comfortable lounge area. The Accies provide football training and Hopscotch is able to facilitate our children's attendance at the football training.

The Holiday Club

During the Easter and long summer vacation, a **Holiday programme** is in operation that will appeal to parents requiring full time day care. Our **holiday club** days are action packed. Children are dropped off at the nursery at Tuphall Road from 8 am and we depart by 10 am. We make every effort to take the children out in our own buses whether or not the weather is poor. We have a list of things to do for each weather option and for each day in the week. We also research what is on offer for the children throughout the summer from Glasgow City, North and South Lanarkshire Councils.

In **good weather** we apply lots of sunscreen, take a picnic, snacks, lots of drinking water, some games equipment and make the following visits - Chatelherault Park; Falls of Clyde, New Lanark; Strathaven Park; Craignethan Castle, Crossford; Lanark Loch; Tinto Hill; Calderglen; Clyde Action fun in the Park at Drumpellier park; Pond dipping, booked rain or shine at Chatelherault park; Strathclyde park; Motherwell Heritage Centre, fun day; Biggar Park; Water fun day, - bring water pistols and a change of clothes; Glasgow green,



It's amazing what you find in a pond!

visit the seaside; Safari park and Clyde walk way. Many of these parks also have events going on where our children can join in or just play. The walk up Tinto hill was quite challenging. It is well over 1000 feet high. Everyone made it, including the staff and they all had their picnic at the top.

In **bad** weather we may take a picnic or have lunch at the Accies provided by Chambers Catering. Some visit centres have places where the children can have a picnic even in inclement weather and offer a whole host of things to do during the summer break. We visit Almond Valley; Hunter's House at East Kilbride; Motherwell Heritage Centre; the Burrell Collection - booked events; Summerlee Country Park where they have themed days such as an old fashioned washday and traditional games; Police museum (bookable Mausoleum tour); John Hastie Museum in Strathaven; Calderglen drop in arts & crafts workshop; Transport Museum; Kelvingrove Art Gallery and Museum; Cinema which is free provided the children do a simple book review; Ice Skating; David Livingston Centre and Bowling.

The **Accies Stadium** is the normal home of our holiday and after school clubs. It is well resourced with equipment for the different ages of the children. Sometimes in the holidays, irrespective of the weather the children just enjoy a quiet time relaxing in the club.

Whatever our daily programme, we usually return to the Hamilton Accies football Stadium by about 4 pm where the children may be picked up until 6 pm. There is a bus comes back to the nursery at about 5.30 pm and it is possible for children to be picked up there if parents so wish.

Club eligibility

The **Summer** club is available to all our after school and breakfast club children and anyone else who has completed primary 1. The **Kinder** club is for children about to go to school.

We make this distinction for the benefit of the younger children who have not yet experienced the rough and tumble of the school playground. They can often be frightened by the natural exuberance of the older ones, so we take care to offer the little ones additional support. We don't want to put them off school! It is not of course such a change for those with older brothers or sisters.

Whilst we define our boundaries of acceptable behaviour, and ask our parents to support us in this, we try to give the children as much freedom as possible. It is their holiday and we want them to remember it as a good, challenging and enjoyable experience.

Food Service

Parents may choose to provide all food and drink for their children or choose the with food option from Hopscotch. Chambers Catering provides most of the food in that option. Parents choosing to provide food for their children need to remember that we are on the move and to provide plenty to eat and drink to keep the children going throughout the day.

Time	Provision
8.00 am	Arrival
8.00 am - 8.30 am	Simple breakfast for Children arriving at this time
9.30 am	Drink and biscuit either before they leave or on arrival
	Drinks available throughout the morning
12.30 pm	Lunch either a picnic lunch or the footballers lunch, both usually include fruit and yogurt
	Drinks available throughout the afternoon
4.00 pm	Afternoon tea - sandwiches, biscuits and any fruit left over from lunch
	Drinks available throughout the afternoon
5.30 pm	Leave for the nursery pick up
6.00 pm	Club closes

General Information

Hopscotch provides child or day care, pre and ante pre-school education, a breakfast club, after school club and a holiday club. We are also able to negotiate with Companies to provide them with day care for their employees' children and to provide families with short-term emergency care if for any reason they are unable to look after their children. For example, if a parent is hospitalised, grandparent is unwell or usual childminder has an emergency.

Day Care or child care provision operates from 0800 hrs. - 1800 hrs for 50 weeks of the year whilst the **Kindergarten** for children age 3 - 5 is embedded in the day care sessions and operates from 0915 - 1145 hrs. & 1245 - 1515 hrs for 11 weeks in each of the summer, winter and Easter terms only. Kindergarten for parents who need only afternoon day care commences at 1330hrs.

In School Term Time a **before-school** and **after school** club is in operation. Hopscotch deliver children to the local schools in our own mini busses in good time in the morning and will pick them up from the local schools in the evening. We are also able to offer 'in - service' day care.

During the Easter and long summer vacation, a **Holiday programme** is in operation that will appeal to parents requiring full time day care. If at all possible the children will be taken out for at least part of the day to local parks, cinema or museums. In inclement weather the children will spend time at the Accies.

Opening hours

Hopscotch is open for kindergarten, nursery, day care and out of school clubs for 50 weeks of the year. It closes only for two weeks at Christmas and for the long weekend at Easter.

Type of care	Hours	Daily Cost	With food	Weekly Cost
Day Care	0830 - 1830	£30	(In Club)	£135 (-10%)
Morning session	0800 - 1200	£17		No discounts
Afternoon session	1330 - 1730	£17		No discounts
Extended Day Care	0800 - 1800	£32		£145(-10%)
Morning session	0800 - 1430	£26.50		£119.25
Afternoon session	1230 - 1800	£22		£99
Partnership Day places	0915 - 1515	£7.50		
Morning	0915 - 1145	£0.50p	Snacks, milk, Santa,	Birthday, parties,
Afternoon	1245 - 1515	£0.50p	Presents and so on	
Clubs day care	Breakfast & ASC	£12		£60
Breakfast Club	0800 - 0830	£3.50		£17.5
After-school Club	1500 - 1800	£9		£45
In service days	0800 - 1800	£17		No discounts
Holiday Club	0800 - 1800	£17	£20	No discounts
Kinderclub	0800 - 1800	£22	£25	No discounts

Children under three are enrolled for a minimum of two sessions per week. Children from aged three are enrolled for a minimum of three sessions per week.

Fees

The nursery budget is based on the number of children enrolled, and the quality of all the facilities provided. Nursery overheads and expenses do not diminish if a child is absent. Full fees are payable even if your child is ill. Please discuss any serious long term illness with the nursery manager.

Fees with Hopscotch Nurseries include:

- ⇒ teaching and nursery fees
- ⇒ mid session healthy snacks, largely comprising fresh fruit, cheese and raisins.
- ⇒ educational, arts and crafts materials and baking ingredients
- ⇒ birthday and Christmas celebrations and birthday and Christmas presents for each child
- ⇒ the cost of educational excursions if undertaken by nursery buses
- ⇒ staffing and resourcing of parents' evenings to discuss the child's progress
- ⇒ home cooked lunch for all children who are old enough to eat it.
- ⇒ afternoon tea for day care and after-school care children

Method of payment: Fees are paid in advance by term or by equal monthly instalments for ten months provided that parents enrol their child for a full year. Fees may be paid by standing order on the first day of each month or by cheque three days before

the first of each month. A detailed calculation and schedule of payments will be given to you before your child starts, along with a standing order form. All booked hours will be invoiced and must be paid. Any additional hours taken will automatically be billed and prompt settlement is required.

Late payment charge

Please remember to pay the fees in good time or you will incur a late payment fee of £20 per week.

Late collection charge: late collection of children will incur a fee of £4.00 per hour or part there off and in the evening £12 to be paid directly to the staff.

Optional extras: Dance, Drama and French classes are available and are encouraged. The current prices are available from the nursery.

Registration fee: A £30 non-returnable fee is required on registration to secure your child's place in the nursery.

Notice of withdrawal: One month's notice of withdrawal, in writing, must be given or a month's fees paid in lieu of notice.

Holidays: Children may be registered for the holiday programme only. Children participating in the after-school care scheme may be cared for on 'in service' days and in the holiday play scheme if parents wish but they must remember to register separately.

Staff: All members of staff are fully trained, and we continually involve them in as many training programmes as possible. This meets with the need for staff to keep themselves abreast of new development in childcare and education in order to register with the Social Services Skills Council (SSSC) so that they may practice in the child care sector. Registration with the triple SC begins in October 2006 and will continue over a period of a few years. We have good staff ratios and the staff are always happy to meet with parents to discuss their child's progress and particular needs.

Meal times - In the nursery we ensure a healthy diet. To avoid any potential problems, beef is not supplied. Kindergarten and Nursery children receive a simple breakfast, morning snack and a home cooked lunch. In the afternoon children receive afternoon tea.

Sample Menu - The following list is a sample of the type of lunches supplied in the nursery. Vegetable are included with every meal and also available are daytime snacks, fresh fruit, crudités, yogurt and home baking, water, milk and sugar-free drinks.

Day	Starter	Main Course	Dessert
Monday	Tomato Soup	Cauliflower and Pasta Bake	
Tuesday		Kedgeree	Ice cream & sauce
Wednesday	Lentil Soup	Pasta Carbonara	
Thursday		Chicken in white sauce & rice	Angel Delight (sugar free)
Friday	Crusty Bread	Spaghetti Bolognese	Fruit/yogurt
Monday		Fisherman's pie	Rice pudding & fruit
Tuesday	Chicken Broth	Cheese & ham, baked potato	
Wednesday		Macaroni cheese & toast	Jelly fluff
Thursday	Leek & potato soup	Fish fingers & chips	
Friday		Cold meat salad & waffles	Banana surprise

Illness : Any child suffering from a doubtful rash, sore throat, discharge from eyes or nose, or diarrhoea, should be kept at home until a doctor has certified they are not infectious. If a child becomes ill while at the nursery, parents will be contacted. Please ensure that contact numbers are kept up-to-date. We can only give medication if a consent form is completed and full written instructions given.

Collection of children

It is important for the security of your child that any change to those nominated for collecting the child is notified to the nursery manager. A coded security system will be in operation.

Clothing

All clothing should be clearly marked with the child's name. Please provide soft shoes for indoor use, a change of clothes, sun hats for the summer and Wellington boots for winter. These should be left at the nursery. Hopscotch polo shirts and sweat shirts are recommended.

Location of Provision by Hopscotch

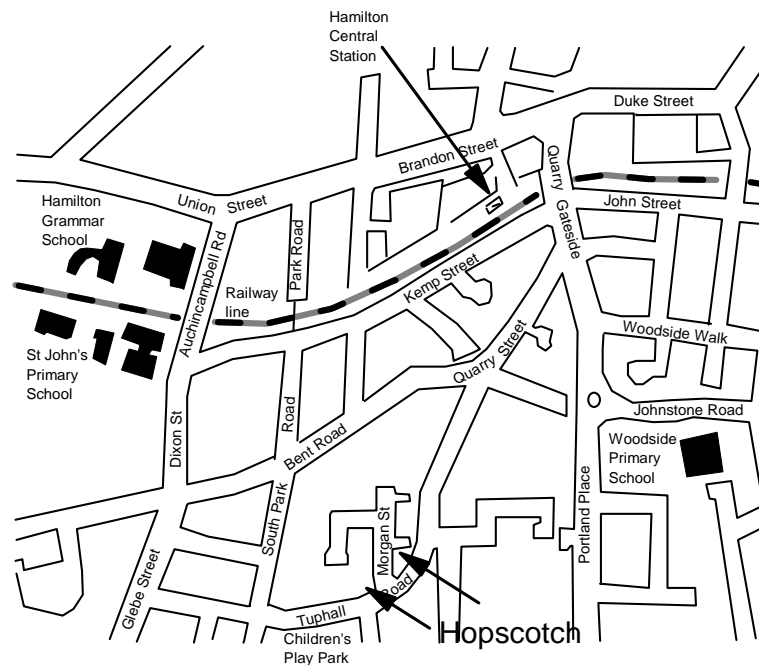
Hopscotch provides

Kindergarten & Day Care age 3-5; @ 58 Tuphall Road, ML3 6TB

Day care age 0 - 3 @ 4 - 8 Morgan Street, ML3 6RJ

Term Time Out of School Clubs & Holiday Club age 5 - 14 years; @ Tuphall Road & Hamilton Accies Football Ground. The dropping off point is Tuphall Road and parents have the choice of pick up at either Tuphall Road or the Accies.

All Enquiries and communications with the various facilities is from the administration centre at Tuphall Road. Telephone 01698 891173 for the day care facility or 01698 426800 for the Out of School clubs.



Addresses and Telephone Numbers

Hopscotch Kindergarten & Day care age 3 - 5 years
58 Tuphall Road
Hamilton, ML3 6TB

Tel. 01698 891173

Hopscotch Day Care age 0 - 3 years
4-8 Morgan Street,
Hamilton, ML3 6RJ

Tel. 01698 891173

Hopscotch Out of School Clubs age 5 - 14 years
58 Tuphall Road
Hamilton, ML3 6TB

Tel. 01698 426800

The completed Registration Form and a £30 registration fee should be returned to the Tuphall Road address to secure a place. You may download all our necessary forms from the web and either bring or post them to the nursery completely filled in.